Whiteladies Health Centre, Whatley Road, Clifton, Bristol BS8 2PU

Tel: 0117 973 1201 Fax: 0117 946 6850

Email: [brccg.wmgcontactus@nhs.net](mailto:brccg.wmgcontactus@nhs.net)

Website: [www.whiteladiesmedical.nhs.uk](http://www.whiteladiesmedical.nhs.uk/)

**An Equal Opportunities Employer**

**EMPLOYMENT APPLICATION**

This form may not allow sufficient space for provision of the information requested, or other information you feel would be relevant to the application. If this is the case, please include additional sheets.

**PERSONAL DETAILS:**

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| **Post applied for:** |
| **Where did you see the post advertised?** |
| **Surname: First Name(s):**  **Male/Female:** |
| **Address:**    **Post Code:** |
| **Telephone No: Mobile:**  **Email Address:** |

**Please provide a full employment history commencing with the current (most recent ) employment or work experience. If there are any gaps please provide a written explanation on page 8.**

|  |
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| **Title of Post:**  **Number of Hours worked per week:** |
| **Name and Address of Employer:** |
| **Nature of Business Date of Appointment:** |
| **Salary and Hourly Rate Period of Notice / Contract end date** |
| **Summary of Duties and Responsibilities:**  **Reason for Leaving:** |

**PREVIOUS EMPLOYMENT** (most recent first – you may include unpaid work)

Please give a brief explanation of any periods of unemployment on Page 8

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Employer’s Name and Address** | **Title of Post Held** | **Salary and Scale** | **Date From** | **Date To** | **Reason for leaving** |
|  |  |  |  |  |  |

**EDUCATION AND QUALIFICATIONS** (most recent first). Include details of any qualifications for which you are currently studying/expect to attain.

|  |  |  |  |
| --- | --- | --- | --- |
| Schools, Colleges Universities or other Training organisations | From\* | To\* | Programme of Study/examinations taken (with levels and grades) |
|  |  |  |  |

\*Inclusion of qualification dates is not compulsory

**PERSONAL INTERESTS/HOBBIES**

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|  |

**INFORMATION IN SUPPORT OF THIS APPLICATION**

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| **In your own words, describe the sort of work you think you would be asked to undertake if you were successful in getting this job:**  **Please use the space below to explain why you would be a good applicant for the post, including any experience you have gained, skills you have to offer (for example, IT skills) and personal qualities. This may include work and voluntary/domestic activities (e.g. school committees, charity work). Please relate your comments to the job description and advertisement.**  Please continue on an additional sheet if necessary |

**APPLICANTS WHO ARE PATIENTS OF WHITELADIES MEDICAL GROUP**

Whiteladies Medical Group considers that employing staff who are patients of the practice has significant disadvantages both to the patient and to the practice. Please note therefore that if your application is successful, you will be required to register elsewhere.

**REFERENCES**

Please give the name, address and telephone number of two people who would be willing to give you a reference. If you are currently or have recently been in employment, one of these should be your current or last employer. If not, a referee should be a person who can make a statement with regard to your character, e.g. a school or college teacher. Referees must not be members of your family or related to you in any way.

|  |  |
| --- | --- |
| **Name** | **Name** |
| **Job Title (if applicable)** | **Job Title (if applicable)** |
| **Address**  **Postcode:** | **Address**  **Postcode:** |
| **Telephone:** | **Telephone:** |
| **How does this person know you?** | **How does this person know you?** |
| **If required, may we take up reference before interview?** | **If required, may we take up reference before interview?** |

|  |
| --- |
| **Are you legally eligible for employment in the UK?**  **Do you require a work permit to work in the UK?**  *Please note that prior to making an offer of employment, we are required by law to verify documentary evidence (and maintain copies for our files) regarding a candidate’s eligibility to work in the UK. This applies to all applicants regardless of nationality/origin.* |
| **Have you any criminal convictions which are not “spent”?**  **If “Yes” please give dates and details.**  *Please note that an Enhanced Disclosure & Barring Service check will always be undertaken prior to commencement of employment. Is there any other information which may have a bearing on your suitability to undertake this role? Examples may include police investigation or allegations made against you.*  **If “Yes” please give details** |

**This form should be returned to:**

**Christine Young, Operational Manager, Whiteladies Medical Group, Whatley Road, Clifton, Bristol BS8 2PU or**

[**christine.young15@nhs.net**](mailto:christine.young15@nhs.net)

|  |  |
| --- | --- |
| **FOR OFFICE USE ONLY** | |
| Date Application Received: | Interview: YES/NO |
| Shortlist: YES/NO | Notes on References: |

Partners: Dr B Dunning Dr S Granier Dr J Walsh Dr L Salkeld Dr E Gordon Dr N Snelling

Associates: Dr C Winstanley Dr Y Mueller-Mellin

Dr J Parvin Dr C Hon

**EMPLOYMENT GAPS**

Please provide a history of any employment gaps: